Florida International University
Medical Library
Interlibrary Loan Lending Policy

Procedures
- The Medical Library participates in EFTS and will lend to other EFTS libraries only
- The Medical Library participates in DOCLINE for lending articles: please submit your requests via DOCLINE
- The Medical Library participates in OCLC for lending books: please submit your requests via OCLC
- Interlibrary loan services are available Monday-Friday, 8:30am-5pm

ILL Contact Information
For questions, comments, or concerns regarding COM-ILL service, please contact:

Duke Ingram
Library Technical Assistant Supervisor
College of Medicine, GL-327
11200 SW 8th Street
Miami, Florida 33199
Tel: (305) 348-9022
Fax: (305) 348-0631
Email: dingram@fiu.edu

Fees
Charges are flat fees per request. Only EFTS (Electronic Funds Transfer System) transactions are accepted for DOCLINE – only OCLC IFM (Interlibrary Funds Management) transactions are accepted for OCLC. All transactions must be processed through DOCLINE or OCLC.

With the exception of shipping to international locations, there are no lending charges for members of the following reciprocal agreement organizations: Consortium of Southern Biomedical Libraries and Miami Health Sciences Library Consortium.

<table>
<thead>
<tr>
<th>Loans</th>
<th>Other Medical Libraries: Domestic (U.S. and Possessions)</th>
<th>Other Medical Libraries: International (includes Canada and Mexico)</th>
<th>Non-Medical, Academic Libraries: Domestic</th>
<th>Non-Medical, Academic Libraries: International (includes Canada and Mexico)</th>
<th>Private/For Profit/Not for Profit Organizations</th>
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</thead>
<tbody>
<tr>
<td>$15.00 per book</td>
<td>$20.00 per book</td>
<td>$20.00 per book</td>
<td>$30.00 per book</td>
<td>$25.00 per book</td>
<td>Rush surcharges may apply</td>
</tr>
<tr>
<td>Photocopies (black and white)</td>
<td>$9.00 per article Rush surcharge -- $15.00 per article Fax surcharge -- $14.00 per article</td>
<td>$11.00 per article Rush surcharge -- $15.00 per article</td>
<td>$20.00 per article Rush surcharge -- $26.00 per article</td>
<td>$25.00 per article Rush surcharge -- $31.00 per article</td>
<td>$25.00 per article Rush surcharge -- $31.00 per article</td>
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<tr>
<td>Photocopies (color)</td>
<td>$11.00 per article Rush surcharge -- $17.00 per article</td>
<td>$15.00 per article Rush surcharge -- $22.00 per article</td>
<td>$25.00 per article Rush surcharge -- $27.00 per article</td>
<td>$30.00 per article Rush surcharge -- $37.00 per article</td>
<td>$30.00 per article Rush surcharge -- $37.00 per article</td>
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</tbody>
</table>

**Materials Available for Lending**
- Articles
- Books in the general collection

**Materials Not Available for Lending**
- Periodicals
- Books in the reference
- Materials on Course Reserves
- Audio-visual materials
- Book chapters found within our e-book collection

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1 Modified from
Harvard Countway Library of Medicine.